



H-1B Cap Registration Guide for Employers

To be considered in the H-1B lottery, employers must register each candidate during the H-1B electronic registration period conducted by USCIS. This year, the registration period will run from March 1 – March 17, 2023. Here's the process.

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Our business is to understand yours - and your challenges. We are trusted for our successful representations, primarily in immigration, international arbitration, and contracts. Our clients consistently rate us highly, noting our strategic insights, attention to detail, and personal attentiveness.

With proprietary technology central to our processes, we deliver an efficient and personalized legal solution, enabling clients to access our services anytime, anywhere. Clients also see the status of each case anytime, in real-time.

Our organization is MSDC-certified minority-owned, ISO-9001 Quality Management System certified, and our attorneys are licensed to practice in the states of NY, CA, and IL. We are also licensed in the U.S. District Court for the Northern District of Illinois, U.S. District Court for the Southern District of California, U.S. Court of International Trade, U.S. Tax Court, and multiple foreign jurisdictions.

Our team speaks 12 languages and employs high levels of cultural sensitivity, always focused on the experience of the individual.

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Gathering the Required Information

To register in the H-1B lottery, USCIS requires very basic information for each H-1B candidate. The information required for each prospective H-1B employees includes:

- Full Name
- Gender
- Date of Birth
- U.S. Master's Degree (Yes or No)
- Country of Birth
- Country of Citizenship
- Passport Number

To prepare for the H-1B registration process, you'll first want to screen candidates, gather this information, and double check it for accuracy. If the information provided to USCIS during registration doesn't match the petition ultimately filed, it could lead to a rejection. An attorney can help ensure all information submitted to USCIS is accurate and complete.

USCIS Account Creation

Before the registration period opens, your company will need to create an account with USCIS, even if your immigration attorney will be drafting and submitting registrations on your behalf. This is because you will need to login to your account to sign the registrations drafted by your attorney.

To create the account, you will visit MyUSCIS at my.uscis.gov and create an "H-1B Registrant" account. To do this, you will create a username and password, choose your preferred method of two-step verification, select your security questions and answers, and then choose your account type.

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When you create your account type, you will have the options of selecting applicant, legal representative, or H-1B registrant. It is critical you select “H-1B registrant” in order to use this account for the H-1B Cap registration process. This account must be maintained by a company representative that is authorized to sign immigration petitions for your company. USCIS begins accepting new H-1B Registrant accounts on February 21, 2023.

H-1B Cap Registration Process

Once the H-1B registration period opens, your attorney will draft and submit the registrations for each H-1B candidate on your behalf. Your attorney will provide you a passcode, which you will login and provide to USCIS in order to review and sign the G-28 and registrations. Once everything is signed, your attorney will submit the registrations to USCIS.

What’s Next?

At the end of March, USCIS will announce the selections. If a candidate is selected, your company can file an H-1B petition on their behalf between April 1 and June 30. If approved, the H-1B will begin on October 1.





**Have questions about the H-1B Cap
Visa?**

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